

Bachelor of Arts NGO Management**Semester – 1**

Paper No	Subject Name	Contents of Syllabi
Paper-I	Introduction to NGO Management – I	What is an NGO? Working With NGOs Starting an NGO Basics of NGOs Transactional Civil Society Indian NGOs Different Types of Structures Among NGOs Charitable Organizations Community Foundations
Paper-II	Development of NGOs – I	What is an NGO? NGO Concepts and Theories Characteristic Traits of NGOs NGOs and Development Towards Accountability of NGOs Financial Resource of NGOs
Paper-III	Fund Raising For NGOs – I	What is Fund Raising Principles and Techniques of Fundraising Fundraising Realities and Strategies A Step –by-Step Guide to Developing a Strategy Choosing Your Fundraising Strategies Preparing for a Fundraising Campaign Successful Fund Raising
Paper-IV	NGOs Advocacy and Leadership-I	Charismatic Leadership in NGOs Service Delivery and Advocacy within Humanitarian Agencies Implications for NGO Management Limitations of NGOs NGO Management in United Kingdom

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Paper-V	NGOs and Governance-I	Governance For Human Development NGOs and Global Governance Success and Failures in NGOs Performance and Governance Development Discourse and NGOs NGOs and Disarmament Depoliticization NGO Access to Multilateral Fora Development as the Mythical Phoenix NGOs and the Security Council
Paper-VI	Communication Skills-I	

Bachelor of Arts NGO Management**Semester – 2**

Paper No	Subject Name	Contents of Syllabi
Paper-I	Introduction to NGO Management – II	Voluntary Associations Types of NGOs Highlights of Indian NGOs (Rules and Regulations) Registration of NGOs NGOs and The Global Future Organisational Implications of NGOs NGOs and International Governance Tips for Global Activists About Running Sound NGOs
Paper-II	Development of NGOs – II	Social Development and NGOs Rural Development and NGOs Challenge for NGOs NGOs in India Future of NGOs
Paper-III	Fund Raising For NGOs – II	The Board and Fundraising Choosing the Right Fundraising Companies Corporate Fundraising Operationalising Corporate Social Responsibility Importance of Cultivating a Relationship with Donors Government of India Schemes
Paper-IV	NGOs Advocacy and Leadership-II	NGOs in Nepal NGOs Pakistan NGOs in Bangladesh NGOs For Women in India

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Paper-V	NGOs and Governance-II	NGOs and the Geneva Negotiations NGOs and Small Arms Issue A Braver New World? A Guide to Budget work for NGOs Appendix I : Evolution of the Center of Budget and Policy Priorities and Lessons Learned Appendix II: Story of Budget Work at Disha in India Appendix III : Key Budget Terms Appendix IV : Budget Training for Journalist in Zambia Appendix V : Glossary
Paper-VI	Communication Skills-II	

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Semester – 3

Paper No	Subject Name	Contents of Syllabi
Paper-I	English without Tears-I	Truth and non-violence The soul of all religions is one Daridranarayan What India stands for Democracy To students For the good of the individual Assignments Essay writing Comprehension
Paper-II	Accountability of NGOs-I	Introduction NGOs and Imperialism Accountability of NGOs in Global Governance Civil Society, Representation and Accountability Legal Accountability, Certification and Donor Regimes Issues in Legislation for NGOs in Uganda The Donor Accountability Agenda
Paper-III	Changing Dimensions of NGOs-I	What are Development NGOs? Social Services in India National Policy for Voluntary Organisations Characteristics of NGOs Impact of NGOs on Poverty Alleviation NGOs Poverty Alleviation and Development
Paper-IV	State, Civil Society and NGOs-I	What is an NGO? State, Civil Society and NGOs United Nations, Civil Society and NGOs Development, State and Commodity Fetishism Global Hazardscaper and NGOs

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Paper-V	NGOs and Global Democracy-I	Introduction NGOs, UN Reforms and Global Democracy NGOs and the United Nations NGOs and Global Future
Paper-VI	NGOs in the 21 st Century-I	NGOs Sustainable Development and 21 st Century Voluntary Agencies Engaged in Development Integrated Theory of People's Participation Voluntary Organizations in India Contribution of NGOs in the Development Process

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Semester – 4

Paper No	Subject Name	Contents of Syllabi
Paper-I	English without Tears-II	Precis writing Letter writing prepositions Fixed preparation with verbs Idioms Substitution of words One word substitutions Common errors History of English language
Paper-II	Accountability of NGOs-II	NGO Governance in China NGO Governance and Accountability in Indonesia Innovations and Expansion the Accountability Frontier Towards a Transformative Agenda Traditional Versus New Approaches to Accountability Practicing Participatory Democracy Policy, Coalitions and Critics
Paper-III	Changing Dimensions of NGOs-II	Not for Profit Organisations for Development Mobilising Financial Resource NGOs and Foreign Funding Voluntary Organisations and Development Perspectives of NGOs in Development
Paper-IV	State, Civil Society and NGOs-II	Global Governance and NGOs NGOs and Changing Patterns of Diplomacy NGO and Grassroots Politics Ambiguity, Change and NGOs Fundraising Guidelines for NGOs

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Paper-V	NGOs and Global Democracy-II	NGOs Access at the United Nations Civil Society and Global Policymaking Learning to Live with NGOs The NGO Phenomenon
Paper-VI	NGOs in the 21 st Century-II	Changing Status of Voluntary Organisations NGOs and Child Development Training of NGO Personnel Future of NGDOs

Semester – 5

Paper No	Subject Name	Contents of Syllabi
Paper-I	Disability and Social Work-I	Who are the Disabled? Disablement Disability Pattern of Services Rehabilitation Services in India Right of People With Disability Physically Handicapped Group, Disability and Welfare Reactions to Physical Handicap
Paper-II	United Nations and NGOs-I	NGO Status at the UN The World Bank & NGOs Open Statement on Steps to Democratize the World Bank and IMF NGOs and the State
Paper-III	Future of Voluntarism-I	Introduction Changing Dimensions of Voluntary Action NGOs and Participatory Management Staff in International Development NGOs

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Paper-IV	Case Studies in NGO Management-I	<p>NGOs and Social Development NGOs at the Grassroots Diversified Roles of NGOs Development Role NGOs Foreign Funding for NGOs Poverty Alleviation Through NGOs NGOs and Poverty Alleviation NGOs and Child Development Role of NGOs in Different Countries Emerging Types of NGOs</p>
Paper-V	Research Methodology-I	<p>Social Research Methods of Data Collection Introduction to Inference Hypotheses in Research Sampling Techniques Measurement, Reliability and Validity Scales and Indexes</p>

Semester – 6

Paper No	Subject Name	Contents of Syllabi
Paper-I	Disability and Social Work-II	<p>Sexuality and the Intellectually Handicapped Person Left-Handedness as an Educational Handicap Deprivation, Disadvantage and Occupational Choice Handicapped Persons and the IR Rights Physically Handicapped, Disabled and the Impaired Problems of the Physically Handicapped Rehabilitation of Physically Handicapped Persons Devnagri Writing for the Blind</p>

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Paper-II	Unite Nations and NGOs-II	The Role of Transnational NGOs in Global Affairs NGOs Playing Watchdog Role NGOs and Transactional Finance NGOs: Promises and Actions
Paper-III	Future of Voluntarism-II	NGOs and its Relationship with Partner Institutions Advocacy and NGOs Case Study : NGO in Japan
Paper-IV	Case Studies in NGO Management-II	Civil Society Environmental NGOs International NGOs Quasi NGOs Non-Governmental Organisations Based in India Charitable Organizations Community Foundations Non-Profit Organizations Not Just for Profit Occupational Safety and Health
Paper-V	Research Methodology-II	Experimental and Quasi-Experimental Research Design Survey Research Design Data Analysis Quality Social Science Research Methodology Research Ethics Programme Evaluation and Policy Analysis Report Writing and Presentation
Paper-VI	Dissertation	

Semester - 1

Paper	Paper Name	Project Work	External Max Marks	Total
Paper - I	Introduction to NGO Management – I	30	70	100
Paper - II	Development of NGOs – I	30	70	100
Paper - III	Fund Raising For NGOs – I	30	70	100
Paper - IV	NGOs Advocacy and Leadership-I	30	70	100
Paper - V	NGOs and Governance–I	30	70	100
Paper – VI	Communication Skills-I	30	70	100

Semester - 2

Paper	Paper Name	Project Work	External Max Marks	Total
Paper - I	Introduction to NGO Management – II	30	70	100
Paper - II	Development of NGOs – II	30	70	100
Paper - III	Fund Raising For NGOs – II	30	70	100
Paper - IV	NGOs Advocacy and Leadership-II	30	70	100
Paper - V	NGOs and Governance–II	30	70	100
Paper – VI	Communication Skills-II	30	70	100

Semester - 3

Paper	Paper Name	Project Work	External Max Marks	Total
Paper - I	English without Tears-I	30	70	100
Paper - II	Accountability of NGOs-I	30	70	100
Paper - III	Changing Dimensions of NGOs-I	30	70	100
Paper - IV	State, Civil Society and NGOs-I	30	70	100
Paper - V	NGOs and Global Democracy-I	30	70	100
Paper – VI	NGOs in the 21 st Century-I	30	70	100

Semester - 4

Paper	Paper Name	Project Work	External Max Marks	Total
Paper - I	English without Tears-II	30	70	100
Paper - II	Accountability of NGOs-II	30	70	100
Paper - III	Changing Dimensions of NGOs-II	30	70	100
Paper - IV	State, Civil Society and NGOs-II	30	70	100
Paper - V	NGOs and Global Democracy-II	30	70	100
Paper – VI	NGOs in the 21 st Century-II	30	70	100

Semester – 5

Paper	Paper Name	Project Work	External Max Marks	Total
Paper - I	Disability and Social Work-I	30	70	100
Paper - II	Unite Nations and NGOs-I	30	70	100
Paper - III	Future of Voluntarism-I	30	70	100
Paper - IV	Case Studies in NGO Management-I	30	70	100
Paper - V	Research Methodology-I	30	70	100
Semester – 6				
Paper	Paper Name	Project Work	External Max Marks	Total
Paper - I	Disability and Social Work-II	30	70	100
Paper - II	Unite Nations and NGOs-II	30	70	100
Paper - III	Future of Voluntarism-II	30	70	100
Paper - IV	Case Studies in NGO Management-II	30	70	100
Paper - V	Research Methodology-II	30	70	100
Paper – VI	Dissertation	100		100